

ITEM NUMBER	QUANTITY	TITLE	COVER COLOR	SUBTOTAL
1				
2				
3				
4				

BOOK NUMBERING (CENTERED ON COVER / 5 NUMBERS WITH LEADING ZEROS)		
STARTING #	ENDING #	
WHICH ITEM(S)?	UNIT PRICE	SUBTOTAL

PERSONALIZATION (LOWER RIGHT CORNER / UP TO 20 UPPER CASE LETTERS PER LINE)		
LINE 1:	LINE 2:	
WHICH ITEM(S)?	UNIT PRICE	SUBTOTAL

CUSTOM TITLE (UPPER 1/3 OF COVER, CENTERED / UP TO 30 UPPER CASE LETTERS PER LINE)		
LINE 1:	LINE 2:	
WHICH ITEM(S)?	UNIT PRICE	SUBTOTAL

SHIPPING (CIRCLE ONE)			
UPS NEXT AFTERNOON	UPS SECOND DAY	UPS GROUND	US POSTAL SERVICE
FEDEX INTERNATIONAL ECONOMY (OUTSIDE THE USA)		YOUR ACCOUNT METHOD	ACCT#

CREDIT CARD INFORMATION (REQUIRED FOR PURCHASES WITHOUT A PURCHASE ORDER):

CARDHOLDER'S NAME			
CARD NUMBER	CARD TYPE	EXP DATE	SECURITY CODE
CARDHOLDER'S SIGNATURE			DATE SIGNED

SHIPPING ADDRESS:

NAME	COMPANY		
ADDRESS			
CITY	STATE	ZIP	COUNTRY
PHONE	EMAIL		

BILLING ADDRESS: (CHECK HERE IF BILLING ADDRESS IS THE SAME AS SHIPPING ADDRESS)

NAME	COMPANY		
ADDRESS			
CITY	STATE	ZIP	COUNTRY
PHONE	EMAIL		

Please fax completed Fax Order Form or Purchase Order (**option for business purchases over \$500 only**). Upon receipt we'll send confirmation email with your order information, total price plus shipping, minus any discounts. If you have any questions about your order, shipping times or costs, or volume discounts call us.

US FAX 614.388.5635

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